



## **CSCMP BOARD of DIRECTORS POLICY STATEMENT ROUNDTABLE RECOGNITION**

**Revised: October 2006**

The Board of Directors may authorize the use of the Council of Supply Chain Management Professionals letterhead, the Council of Supply Chain Management Professionals brand, logotype, and other identifiable Council of Supply Chain Management Professionals symbols for Council of Supply Chain Management Professionals member-sponsored informal regional or local Roundtables provided:

- 1) That a regional or local group wishing to set up periodic Roundtable discussions related to supply chain management submit a petition to the Board of Directors stating their intent and desire to hold Roundtable discussions under the auspices of the Council of Supply Chain Management Professionals. This petition must bear the signature of at least ten (10) members of the Council of Supply Chain Management Professionals. Once the petition is accepted by the Board of Directors, the local group will be permitted to function as a "pending Roundtable" for a period of one year while the Board of Directors observes its programs and evaluates local member interest in its activities. If, at the end of a year, the Board of Directors deems that there is sufficient interest, that the programs are of educational value, and that the Roundtable functions within the policies of the organization, it may approve the group as an approved Council of Supply Chain Management Professionals Roundtable. Once a Roundtable is approved, it may continue to function without further approval as long as it holds at least four meetings annually, is administered by a minimum of three current members serving as officers of the Roundtable, and complies with the bylaws and rules with respect to Roundtables of the Council of Supply Chain Management Professionals. Failure to do so shall terminate the Roundtable and require a new petition be submitted to the Board of Directors.
- 2) That the signers of the petition appoint or elect a minimum of three officers to direct Roundtable affairs, one of whom will keep the Board of Directors informed of the group's activities. All officers, whether initially appointed or elected thereafter, shall be members of the Council of Supply Chain Management Professionals.
- 3) That no dues are collected to fund the activities of the Roundtable discussions group. A class of Council of Supply Chain Management Professionals Roundtable membership in which such members would pay dues to a Council of Supply Chain Management Professionals Roundtable account is strictly prohibited. All Council of Supply Chain Management Professionals memberships are in the parent organization. All dues shall be levied and collected by the parent organization. NOTE: This should not be construed to prevent Roundtables from establishing funds to meet expenses by charging for luncheons, dinners, seminars, etc.

- 4) That any person, acting on behalf of a Roundtable so as to bind, obligate or commit the Roundtable, shall be a member of the Council of Supply Chain Management Professionals.
- 5) That if a pending or approved Roundtable wishes to offer a service or conduct an ongoing activity that is available from the executive office of the Council of Supply Chain Management Professionals, the officers of said Roundtable must seek authorization to do so, in writing, from the Headquarters Staff of the Council of Supply Chain Management Professionals.
- 6) That an Annual Meeting be scheduled by each roundtable no later than the second quarter of each calendar year, preferably in conjunction with a regular meeting, in order that Council of Supply Chain Management Professionals members in each Roundtable area elect new officers who will manage the affairs of the Roundtable for the coming year. A Roundtable shall not use the Council of Supply Chain Management Professionals' brand for any purpose other than communicating its own specific meetings and activities. Any joint sponsorship of a program, activity, or function by a Roundtable with another organization is subject to approval by the Headquarters Staff of the Council of Supply Chain Management Professionals.