Swiper Training

Avalon

1. Set-up (Using your phone)
2. Android Playstore
3. Open store
4. Click Search
5. Avalon
6. Virtual Merchant
7. Accept
8. Open
9. Put in device 4 digit code (open virtual merchant)
10. Re-enter code
11. Answer security questions
12. Account 1.d.-648611
13. User code – Mobile 1
14. Pin-413860
15. Next
16. Card reader connection
17. Next Sale Finish Done

Step 2:

1. Amount of Transaction
2. Enter amount (5.0)
3. Enter
4. Put in credit card
5. 5000-3000-2000-3003
6. Expiration date: 1214
7. Address:
8. Zip:
9. Put in device – cell phone & computer
10. Conduct sale
11. Swipe card

Manual Credit Card Process

1. Credit Card Number
2. 5000-3000-2000-3003
3. Enter
4. Expiration date: 1214
5. Address
6. Zip Code
7. Process
8. Approved
9. Tap to add signature
10. Done

11. Thank you
12. Done

Receipts
1. Edit settings
2. Sales
3. Credit Card Swipe
4. Customer Email (turn on)
5. Back Button
6. Put in email address everytime you run the sale

Change Virtual Name
1. Login virtual merchant
2. www.myvirtutalmerchant.com
3. User: 648611
4. Password: Feb2014%
5. User I.D
6. Find/Edit User
7. Mobile 1
8. This is where I can find different roundtables